

Audax Australia Risk Management Policy



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1 Risk Management Policy

The Audax Australia Cycling Club was established to promote and run “Audax Cycling” – defined in our Constitution as “long distance cycling events, which are not races, and which have their foundation in the style of events promoted by Audax Club Parisien, les Randonneurs Mondiaux and Union des Audax Français”.

In providing these rides, Audax Australia endeavours to provide a safe environment and enjoyable riding experience for all participants. The Club understands there are inherent risks associated with participating in rides that are conducted on public roads and thoroughfares, in conjunction with long distances that require riders to cycle during the day and night times in varying road and environmental conditions.

Audax Australia is committed to:

- a) Considering safety and other risks as a normal part of the conduct of the club’s activities
- b) Implementing a risk management framework which supports effective management of the club’s activities
- c) Managing risks to the Club, its office bearers, ride organisers and other volunteers, support crews, riders and the community
- d) Focusing on the early identification of risks and hazards and the implementing a hierarchy of controls
- e) Regularly reviewing the risk management framework, its implementation and its effectiveness
- f) Identifying suitably capable people to carry out safety and risk management
- g) Reviewing new processes from a safety and risk perspective prior to adoption by the club

2 Risk Management Framework

This Risk Framework expands upon the Risk Policy, identifying what, how and who manage risk and safety. It is based on the Risk Management Standard. HB 246:2010.

2.1 Risk Management Objectives

The primary objective of Risk Management is to minimise risk incidents and the impact of risk incidents within the control of Audax Australia.

Additional objectives when delivering Risk Management include:

- a) Providing clear expectations
- b) Developing and maintaining capability (skills, resources);
- c) Developing and maintaining relationship with stakeholders;
- d) Providing the necessary practices for day-to-day activities and accountabilities; and
- e) Commitment for continual improvement.

2.2 Risk Management Process

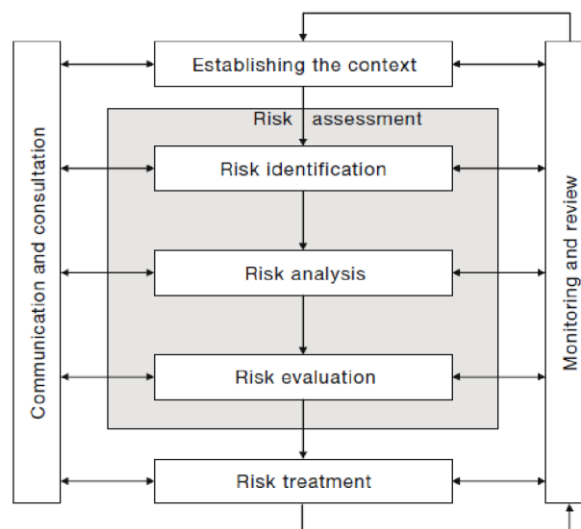


FIGURE 3.1 THE AS/NZS ISO 31000:2009 RISK MANAGEMENT PROCESS

Establishing the Context	The scope of Risk & Safety is predominately ride safety ○ Covering all Audax ride activities including perms, event rides and other events and rides (as members can claim insurance for most non-audax rides) ○ For ride organisers, volunteers, riders and the community Financial and other areas are not in scope of this framework.
Risk Assessment (Identification, Analysis and Evaluation)	Audax Australia shall: 1. Provide an Incident Management solution that: • Records and analyses Near Misses, Minor and Major Safety Incidents • Is integrated into Audax Australia's Ride Management processes and procedures. • Monitors insurance claims 2. Manage a Risk Register based on Refer HB 246:2010 Section 8 Analyse The Risks
Risk Treatment	Audax Australia: 1. Shall provide an Incident Response process 2. May provide select items to select Members to improve ride

	safety 3. Has limited resources and capability. Additional risk treatment solutions can: • Influence Audax people, process & tools, but should not significantly impact Audax Australia's purposes. • Influence existing club assets including but not limited to: governance, documents, website, ride management software, newsletters, social media and club nights. • Utilise community services and resources built for purpose including but not limited to: BOM and Emergency Services Treatment should not attempt to treat problems out of Audax Australia's control, i.e. don't "tilt at windmills"
Monitoring and Review	Monitor risk and safety management: ○ A 'Risk and Safety Summary' is provided at all Regional Committee meetings ○ Risk and Safety Committee provide a 'Risk and Safety Summary' at all National Committee meetings ○ Risk and Safety Committee provide a 'Risk and Safety Report' to all members at the Audax AGM ○ Internal reviews and initiatives are undertaken or delegated by the National Committee
Communication and Consultation	Communication methods include: ○ Regional and National Committee Meetings are to provide an opportunity to raise Risk and Safety issues. Issues should be escalated from Regional to National Committee or Risk & Safety Committee. ○ Maintain and publish the Audax Australia Safety Rules ○ Utilise Audax Australia Website, Mail-blast, Social Media, etc. as appropriate. Consultation methods include: ○ Risk & Safety Committee provides consultative services to assist Members, Ride Organisers as well as National, Regional and other Committees.

2.3 Responsibilities for Managing Risks

Resource	Responsibility
Regional Committees	○ Monitor risk and safety day-to-day operations ○ Manage agreed risk processes and solutions
Risk and Safety Committee	○ Provide Risk and Safety related consultation and assistance to Members, Ride Organisers as well as National, Regional and other Committees. ○ Communication and Reporting to National Committee at meetings and Members at AGM ○ Manage agreed risk processes and solutions
National Committee	○ Decisions on Risk and Safety management
Ride Organiser	○ May modify or cancel a ride due to unacceptable risk. ○ May disqualify the rider if they are likely to present an unacceptable risk to themselves or others.